

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE BOARD OF EDUCATION, DISTRICT 92½, COOK COUNTY, WESTCHESTER, ILLINOIS, HELD IN THE WESTCHESTER MIDDLE SCHOOL MULTIPURPOSE ROOM, 1620 NORFOLK AVENUE, AT: 7:00 P.M., ON TUESDAY, AUGUST 9, 2016.

I. The Finance Committee Meeting of the Board of Education of School District 92½, Westchester, Illinois, was held in the Westchester Middle School Multipurpose Room, at 1620 Norfolk Avenue, on Tuesday, August 9, 2016, commencing at 7:22 p.m.

I.A. ROLL CALL: On the call of the roll the following committee members were found to be present: Chairman Donald Slager, Dr. Michael Dziallo (Superintendent), Robert Fritch (Director of Finance and Operations/CSBO), and Carolyn Wilhight (Member Ex-Officio). Member Bradford was absent at the call of the roll. No guests were present.

I.B. APPROVAL OF THE AGENDA: A motion was made by Dr. Dziallo, seconded by Mr. Fritch, that the Agenda be approved. When the question was called, the vote was taken with the following results: 4 Ayes, 0 Nays; 1 Absent. The Chairman declared the motion carried.

II. AUDIENCE COMMENTS: None.

III.A. APPROVAL OF THE FINANCE COMMITTEE MEETING MINUTES OF JUNE 6, 2016: A motion was made by Mr. Fritch, seconded by Dr. Dziallo, that the minutes of the June 6, 2016 Finance Committee meeting be approved as written. When the question was called, the vote was taken with the following results: 3 Ayes; 0 Nays; 1 Absent; 1 Present. The Chairman declared the motion carried.

IV. DISCUSSION ITEMS WITHOUT ACTION:

A. Review of Financial Reports for July 2016:

1. Revenue Received to Date: Revenue has been received from the second installment of property taxes. No noteworthy revenue items for the month were identified.
2. Expenditure Listing: The Finance Committee reviewed the July report and requested further explanation of several expenses. Mr. Fritch stated that July expenditures typically are low due to school being out of session. He also noted that next month's listing will include bills for the summer capital improvement projects, so expenditures will be considerably higher.
3. New Grant Opportunities/Grants Received: The Title grants expect to be submitted within 3-4 weeks with the goal to receive revenue in October. A representative from the Meemic Foundation will give a brief presentation to the staff during the Teacher Institute Day on August 22, 2016.

- B. Facilities/Capital Improvements: Mr. Fritch stated that landscaping has been completed at WMS. Some landscaping has been started at WIS and WPS but was put on hold because of painting and cleaning done at the three school buildings. Landscaping likely will not be completed until next spring. As noted previously, Legat Architects has provided the landscape plans.⁶ Hinsdale Nursery will provide the recommended foliage. Capital Improvement projects are expected to be completed by the start of classes. Mr. Fritch stated there will be some charge-backs to the General Contractor for services done by District maintenance staff. There were no unplanned or unexpected expenses incurred for the facilities or maintenance outside of the capital projects.
- C. 2016 Tax Levy Preliminary Review: No report.
- D. 2016-2017 Budget Update: Mr. Fritch stated that the Board will need to add a budget line item and provide a dollar amount for the superintendent search firm. Also needed is the dollar amount for any consultants the Board may hire.

Mr. Fritch stated that we should not expect to receive any reimbursement from the state for transportation expenses. Three new buses have arrived and the three old buses have been sold to Fenwick High School. Three new bus drivers are currently in training. Two more drivers are still needed so that we can cut back on the use of Grand Prairie bus service. The new bus routes and schedules have been established with the aid of the Transfinder software purchased earlier in 2016.

- V. OTHER ITEMS OF INTEREST: Finance Committee Annual Goal: 1) Monthly communication in the local Westchester newspaper regarding notable District expenditures, savings incurred, budget updates or concerns, etc.; 2) Similar information added to the District website, but in a more timely manner; and 3) Recommend that the Board provide special recognition (formal recognition by the Board and possibly a luncheon or dinner event hosted by the Board) to the maintenance staff for their work, especially related to the capital improvement projects.

As related to #1 and #2 above, within the next month include information about the sale of Britten school and its effect on the District budget. Include data regarding how much was spent on that property the past three years and the estimated costs for expected repairs to be done the next three years.

- VI. ADVANCED PLANNING: The next Finance Committee meetings are scheduled to be held at the Westchester Middle School, beginning at 6:30 p.m., on September 12, 2016; October 6, 2016; November 7, 2016; and December 6, 2016.

VII. ADJOURNMENT: The Finance Committee meeting was adjourned by consensus at 8:18 p.m.



Donald A. Slager, Chairman